

**Institute for Liberal Arts of Tokyo Institute of Technology
is seeking to hire one Associate Professor**

Affiliation*	Institute for Liberal Arts, Tokyo Institute of Technology
Position title*	Associate Professor
Number of Openings*	1
Area of Specialization	Subject Pedagogy (Mainly secondary education), Educational Methodology, Educational Technology
Job Description*	<p>(1) Undergraduate and graduate education of liberal arts; (2) Teacher education for undergraduate and graduate students (3) Education and supervision for graduate students at Department of Social and Human Sciences in School of Environment and Society; (4) Relevant cutting-edge research and contributions to society based on it; (5) Relevant administrative works. (Japanese language for undergraduate education and English for graduate education)</p>
Qualifications*	<p>The applicant should satisfy the following conditions: (1) Ph.D. or equivalent; (2) Ability to teach teaching method in science in Japanese; (3) Ability to teach education technology or educational methodology in Japanese; (4) Ability to teach Teaching Practice and Educational Practice Seminar by team teaching in Japanese; (5) Great zeal and abilities for liberal arts education; (6) Great zeal for education and supervision for graduate students; (7) Having remarkable research results in the above specialized fields.</p>
Location*	<p>Ookayama Campus Nearest station: Ookayama</p>
Working Hours*	<p>De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours</p>
Term*	<p>Associate Professor: Fixed-term appointments will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years. The total term is limited to a maximum of 10 years from the original date of employment. Tokyo Institute of Technology has a tenure track system, and a</p>

	fixed-term Associate Professor may have the opportunity to qualify for tenure-track position. We welcome applications from those who have sufficient achievements and challenging spirit to proceed further with the tenure assessment.
Probationary Period*	6 months
Salary*	<p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> ● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not relate to this position.) <p>• Associate Professor who has 5 years of work experience after completing a doctoral degree. Standard: JPY 7,500,000 Minimum*: JPY 7,000,000 Maximum*: JPY 8,600,000 *The minimum and maximum amounts will vary depending on performance.</p>
Social insurance and other benefits*	Employee’s pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker’s compensation Insurance.
Employer*	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date*	April 1, 2024 or the earliest possible date thereafter
Closing Date for Application*	Applications must be received by October 11, 2023
Selection Process	<p>After screening of documents, some applicants will be interviewed. During the interview, applicants may be asked to give a mock lecture in Japanese and your research activity. Questions and answer session may be held in English.</p> <p>Interviews are conducted in person or online, depending on the circumstances. If necessary, the same applicant may be interviewed more than once. Travel and other expenses associated with face-to-face interviews are to be borne by the applicant.</p>

<p>Required Documents*</p>	<p>(1) Curriculum vitae with an attached photo, email and postal addresses, education and professional career, activity in academic societies, and prizes or awards, Applicants should use curriculum vitae file from the MEXT whose URL shown below;</p> <p>(2) Syllabi of courses that applicants can teach for teacher education regarding on Qualifications #2 and #3. Applicants should use syllabus file from the MEXT whose URL shown below;</p> <p>(3) Educational Research Achievement (Use Form No.4 of the application form for accreditation of teaching courses by MEXT whose URL shown below);</p> <p>(4) List of publications (peer-reviewed papers, books, reviews, business report, etc.) Specify refereed (peer-reviewed) or non-refereed papers, and single author or co-author books. Record/description of qualifications and work experience should be included;</p> <p>(5) PDF files of major research papers or works (no more than 5 in total) (If it is difficult to submit PDF files of all the works, please send them by postal mail with an enclosed return envelope.)</p> <p>(6) Explanation of achievements of research (approximately 400 words);</p> <p>(7) Acquisition list of competitive research funding;</p> <p>(8) Explanation of achievements of education (approximately 400 words);</p> <p>(9) Achievements in Social Contribution through Academic Activities;</p> <p>(10) Future plan of research and education if employed at Tokyo Institute of Technology (approximately, 400 words);</p> <p>(11) Contact information of two distinguished reference persons (name, affiliation, phone number, e-mail address)</p> <p>(12) Summary sheet (URL of Excel form is shown below);</p> <p>URL of the form Application form for certification of Teacher's Course (MEXT) http://www.mext.go.jp/a_menu/koutou/kyoin/080718_1.htm</p> <p>Summary sheet https://www.liberal.ila.titech.ac.jp/koubo/2023-ILA-application-data-TE-e.xlsx</p>
<p>How to Submit an Application</p>	<p>JREC-IN Portal Web system (Only books could be mailed.) Application is submitted electronically through the JREC-IN Portal Site. https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D123072716&ln_jor=1</p>

	<p>Make a compressed ZIP file in which you have saved documents (1) ~ (11) as PDF files and document (12) as an Excel file (You must put your name into the title of each file). Upload the compressed ZIP file through the JREC-IN URL. We do not accept submissions by postal mail, email or other digital formats.</p>
<p>How to Submit an Application (Exception)</p>	<p>Only books could be sent with an enclosed return envelope.</p> <p>Institute for Liberal Arts Group Institute for Liberal Arts Administration Division Schools Administration Office Tokyo Institute of Technology W9-119, 2-12-1, Ookayama, Meguro, Tokyo 152-8550, JAPAN</p>
<p>Contacts*</p>	<p>Prof. MUROTA Masao, Institute for Liberal Arts Email: application-kyoshoku-2023@ila.titech.ac.jp</p>
<p>Other</p>	<ul style="list-style-type: none"> • Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. • Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender. • Smoking is prohibited on campus (excluding designated outdoor smoking areas). • Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process. • For more information, please refer to the following link. https://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en