

Job Posting (for Associate Professor)

Affiliation	Institute for Liberal Arts, Tokyo Institute of Technology (School of Environment and Society, Department of Social and Human Sciences)
Position title	Associate Professor
Number of Openings	1
Area of Specialization	Sociology
Job Description	(1) Undergraduate and graduate education in sociology (2) Education and supervision of graduate students in the Department of Social and Human Sciences in the School of Environment and Society (3) Relevant cutting-edge research and related contributions to society (4) Developing curriculum and systems to improve university-wide research ethics (5) Relevant administrative work.
Qualifications	The applicant should satisfy the following conditions: (1) Ph.D. or other doctorate holder in the field of sociology, or its relevant field, or someone who has comparable abilities; (2) Great zeal and capability for liberal arts education. (3) Great zeal for the education and supervision of graduate students. (4) Ability to lecture in Japanese
Location	Ookayama Campus Nearest station: Ookayama
Working Hours	De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours
Term	Fixed-term appointments will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years. The total term is limited to a maximum of 10 years from the original date of employment. Tokyo Institute of Technology has a tenure-track system, and a fixed-term Associate Professor or Lecturer may have the opportunity to qualify for a tenure-track position. We particularly welcome applications from those who have sufficient achievements and spirited determination to proceed further with tenure assessment.
Probationary Period	6 months
Salary	The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement

	<p>Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <p>● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not relate to this position.)</p> <ul style="list-style-type: none"> • Associate Professor who has 5 years of work experience after completing a doctoral degree. <p>Standard: JPY 7,500,000 Minimum*: JPY 7,000,000 Maximum*: JPY 8,600,000 *The minimum and maximum amounts will vary depending on performance.</p>
Social insurance and other benefits	Employees' pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date	October 1, 2024 or the earliest possible date thereafter
Closing Date for Application	Applications must be received by April, 28, 2024
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an on-campus interview and/or give a presentation.</p> <p>Please note that travel expenses for attending interviews will not be reimbursed.</p>
Required Documents	<ol style="list-style-type: none"> 1. Curriculum vitae* including professional and educational history from high school onward, honors and awards, criminal history and disciplinary actions, and email address *Please use the Tokyo Tech format. 2. Summary of past research and teaching activities (peer-reviewed papers, books, reviews, business report, etc.). Specify refereed (peer-reviewed) or non-refereed papers, and single author or co-author books. Record/description of qualifications and work experience should be included; 3. Explanation of achievements in research and education (approximately 400 words); 4. Future plans for research and education activities if employed at Tokyo Institute of Technology (approximately, 400 words); 5. Three examples of graduate students' research topics which you could supervise;

	<p>6. PDF files of major research papers or works (no more than 3 in total) (If it is difficult to submit PDF files of all the works, please send them by postal mail with an enclosed return envelope.)</p> <p>7. Contact information of two distinguished reference writers (name, affiliation, phone number, e-mail address).</p> <p>8. Excel sheet* (with necessary items filled in)</p> <p>*Download the excel file from the following URL https://www.liberal.ila.titech.ac.jp/koubo/2024-ILA-application-data-Sociology-e.xlsx</p>
<p>How to Submit an Application</p>	<p>JREC-IN Portal Web system (Only books could be mailed.)</p> <p>Applications are submitted electronically through the JREC-IN Portal Site. Create a compressed ZIP file in which you have saved documents 1~7 as pdf files and document 8 as an Excel file (You must put your name into the title of each file). Upload the compressed ZIP file through the JREC-IN URL. We do not accept submissions by postal mail, email or other digital formats.</p> <p>JREC-IN URL: https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D124031252&ln=1</p> <p>*JREC-IN URL will open from March 22nd.</p>
<p>How to Submit an Application (Exception)</p>	<p>Only books could be sent with an enclosed return envelope.</p> <p>Institute for Liberal Arts Group, Institute for Liberal Arts Administration Division, Schools Administration Office, Tokyo Institute of Technology W9-119, 2-12-1, Ookayama, Meguro, Tokyo 152-8550, JAPAN TEL: 03-5734-2107</p>
<p>Contacts</p>	<p>Kyohhei Kitamura Associate Professor Institute for Liberal Arts Email: sociology2024@ila.titech.ac.jp</p>
<p>Other</p>	<p>1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations.</p> <p>2. Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender.</p>

	<ol style="list-style-type: none">3. Smoking is prohibited on campus (excluding designated outdoor smoking areas).4. Questions regarding the applicability of the “Specific Categories” under the Foreign Exchange and Foreign Trade Act may be asked during the selection process.5. Work conditions may be subject to change due to the integration with Tokyo Medical and Dental University, which is anticipated in fall 2024.6. For more information, please refer to the following link. https://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en
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